FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information

**Permit No:** S00071716-A **Type of Permit:** STILL **Release Date:** 11/21/2013

**Production Company** PRODUCTIONWERKS INC

**Insured Company Name** PRODUCTIONWERKS INC
Contact Phone No. 1 818-905-8326
Contact Phone No. 2
Fax 323-297-4545
Address 14926 DICKENS AVE
SHERMAN OAKS, California 91403

**Production Title** BARTHOLOMEW

**Type of Production** Still Photo

**Producer** TOMMY CLARK

**Director** TOMMY CLARK

**1st AD** TOMMY CLARK

**Production Manager** TOMMY CLARK

**FilmL.A. Coordinator** Yulizza Ramirez

**Location Manager** TOMMY CLARK
Primary Phone Mobile - 323-244-6500
Secondary Phone

**Location Assistant** N/A N/A
Primary Phone Mobile - 323-244-6500
Secondary Phone

## Fees

FILMLA FILM PERMIT RIDER FEE $100.00

**Total Permit Fee** $100.00

**Number of Locations** 1

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## Summary Information — Location



**Permit Number** S00071716-A
**Production Company** PRODUCTIONWERKS INC
**Insured Company** PRODUCTIONWERKS INC
**Production Title** BARTHOLOMEW

**Location Manager** TOMMY CLARK
Primary Phone Mobile - 323-244-6500
Secondary Phone

**Location Address** 17015 Burbank Blvd, Los Angeles, CA, 91316

**Location Name** BALBOA SPORTS COMPLEX

**Location Type** Park

**Location Description** BALBOA SPORT CENTER

**Film Dates** 11/21/2013 - 11/21/2013 07:00 - 17:00 1 day

**Open or Closed to the Public** Open

**Generic Conditions**
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

**Please see attached document** balboalots.pdf

**Equipment on Location**

| Type | Quantity |
|---|---|
| Cast/Crew vehicles | 5 |
| Cube Trucks | 1 |
| Motor Homes | 1 |
| Vans | 1 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 6 |
| Crew | 12 |

**Filming Activities** Exterior models against scenery; Talent at soccer field.;

**Jurisdiction** **Political:** Los Angeles City - Council District 06 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

**Thomas Guide** **Page:** 561 **Grid:** C2

**Coordinator Note** RIDER A CANCELS FILM DATE OF 11/21

**Parking**

**Base Camp**
Location Type : Filming Location

**Crew Parking**
Location Type : Filming Location

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

# Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks. In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

## BALBOA SPORTS COMPLEX

- ***OK to take still photos of models against scenery at Balboa Sports Complex's soccer field, south area by the stream/river.***
- ***All vehicles MUST remain inside the parking lot in-between the soccer and baseball fields. NOT allowed to park in any other lot.***
- ***MUST have Park Film Monitor on site at all times.***
- ***Must adhere to Park Film Monitor's instructions at all times. Monitor's instructions and/or judgment may override written guidelines.***
- ***Not permitted to film on site at any time.***
- ***NOT allowed to enter the recreation center at any time.***
- ***MUST work around sports programs conducted at the park.***
- ***Must hand carry and/or cart all equipment to desired photography location.***
- ***OK to conduct a two minute pedestrian control while taking photos of models.***
- ***Must allow patrons to pass through access areas when models are not being photographed.***
- ***NOT allowed to park any vehicles in the Burbank lot at any time.***
- ***MUST maintain access the dumpsters at all times.***
- ***Does not have exclusive use of the park and parking lots.***
- ***MUST work around park patrons, park staff and park activities at all times.***
- ***MUST share the parking lot with park patrons and park staff at all times.***
- ***NOT allowed to close off any access areas to the park and parking lot(s).***
- ***NOT allowed to have any vehicles and heavy equipment on the grass at all times.***
- ***NOT allowed to drive any vehicles on the grass at any time. NO EXCEPTIONS!***
- ***NOT allowed to alter the landscape of the park – including digging a hole and staking into the ground.***
- ***Any damages caused by Production Company will result in fines.***
- ***Company is responsible for all generated trash at the park.***
- ***The Park Film Office is not responsible for any damages caused to vehicles inside the parking lot.***
- ***MUST leave area clean or better once all principle photography has concluded at the park.***

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- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Nudity is prohibited and not allowed in any Recreation and Parks facility.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

**S-71716**
**PRODUCTIONWERKS INC - BARTHOLOMEW**
**(BALBOASPORTS COMPLEX AND LOT BETWEEN THE SOCCER & BASEBALL FIELDS)**

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